



LIBERTY COUNTY
PRETRIAL SERVICES
1923 Sam Houston Street Room 304
Liberty, Texas 77575
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Brenda Fairchild
Director

June 3, 2020

Liberty County Pretrial Services will follow all guidelines for Liberty County Courthouse as set forth in addition to:

1. All defendants will have scheduled appointments and a list will be given to courthouse security each week. All defendants have been told that no one is allowed to come in the building with them unless it has been approved by our office and their name is on the list.
2. After clearance, defendant will report immediately to our office or assigned courtroom. After court appearance, defendant will report for an office visit.
3. All defendants will sanitize their hands before entering the building and our office to check in. After check in, they will remain seated on the bench in the hall way with at least 6ft apart until given further instructions.
4. All defendants inside the building will be required to wear face covering at all times, practice social distancing, and good hygiene.
5. Employees will wear face covering in the courtroom and practice social distancing when possible. Gloves will also be worn while in contact with the defendants.
6. All defendants will call and report if they are diagnosed with Covid-19, exposed to someone who has tested positive or has any symptoms of Covid-19 such as feeling feverish, or have measured temperature equal to or greater than 99.6 F, or with new or worsening signs or symptoms such as a cough, shortness of breath or difficulty breathing, chills, muscle pain, headache, sore throat, loss of taste or smell or diarrhea.
7. These guidelines will remain in effect until deemed no longer necessary by the Director, Liberty County Commissioner's Court and the Liberty County Judiciary.
8. A copy of our guidelines will be given to each defendant and NOTICE of Vulnerable Population Accommodations posted.

Respectfully submitted,

Brenda Fairchild